

**Rochelle Park Board of Education
Executive Session 7:00 P.M.
Regular Meeting Minutes-7:30 P.M.
November 17, 2016**

- I. Call to Order and Flag**
- II. Roll Call**

Board Member	Present	Absent
Mr. Sam Allos, Vice President	X	(arrived 7:04 P.M.)
Mrs. Shirley Abraham	X	
Mrs. Arlene Ciliento-Buyck		X
Mrs. Teresa Judge Cravello	X	
Mrs. Maria Lauerman	X	
Mr. Mark Scully	X	Left at 8:55 P.M.
Mrs. Dimitri Leakas, President	X	

Others present:

- Dr. Geoffrey W. Zoeller, Jr., Superintendent of Schools
- Mrs. Cara Hurd, Director of Curriculum, Instruction
- Mr. Brian Cannici, Principal
- Mr. Kevin Woods, Building & Grounds Supervisor
- Mrs. Ellen Kobylarz, Board Secretary

- III. Executive Session Announcement** (if needed) The Board will reconvene in Public Session at approximately 7:30 P.M.

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

Personnel, Contracts, and Litigious Matters.

NOW HEREOFRE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by Mrs. Judge Cravello, seconded by Mrs. Lauerman, to open Executive Session at 7:02 P.M.
Roll Call 5-0
Motion Carried

Motion by Mr. Allos, seconded by Mrs. Abraham, to close Executive Session at 7:35 P.M.
Roll Call 6-0

Motion Carried

Motion by Mrs. Lauerman, seconded by Mrs. Abraham, to resume Regular Meeting Agenda at 7:35 P.M.

Roll Call 6-0

Motion Carried

President Leakas thanked the Veterans for their service.

IV. Open Public Meetings Act, Chapter 231,P.L.1975 Announcement-by Board

President In accordance with the requirements of the Open Public Meetings Act, I wish to announce that

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record and The Our Town, in accordance with Chapter 231,P.L.1975”

President Leakas opened the meeting by thanking the Veterans for their service.

V. Salute to the flag

VI. Superintendent’s Report- Dr. Zoeller reported the following:

- Dr. Zoeller congratulated Mr. Trawinski on his win in the school board election. Dr. Zoeller explained for the second candidate spot has still not been clarified do to the close race with not only the school board but with the close township race. We have been in contact with the Township and County; the final certified results come from the County Board of Elections.
- Asked public to turn to page 10 F8. This is in response from a question asked last month about air conditioning. A change order was executed by Mrs. Werner the then BA. The shop drawings were changed, when he discovered it, and the board attorney agreed. So F8 is a ratification vote, contact is not changed, no monetary change; it is just acknowledging the different units. The DX coil is not an air conditioning unit; there are a lot of other attachments that are needed in or for it to deliver air conditioning. We are not ready to do that, this is a simple cleanup of something that should have been done.
- The Board will be approving a number of faculty and staff workshops, as well as three field trips.
- We will have a resolution to accept a grant from State House Express. This is a grant we receive each year to offset the Trenton field trip.
- We will have a resolution for a second reading and approval of policies and regulations. Dr. Zoeller thanked the committee for their work on reviewing these policies and regulations. These will fill in gaps and update older policies that were in place, we will continue until it is fully updated.

Mrs. Judge Cravello asked about the sidewalk project and originally would not go by Monument Park.

Dr. Zoeller stated yes that was not originally in the plan, however, the price came in lower than we thought, and we had already budgeted for it so we did it. We are doing it now because it coordinates with the work the county was doing on the guard rail.

Mrs. Leakas had a question on F7 asked Dr. Zoeller to explain the cost of the storage containers.

The board approved in August to amend the long range facilities plan which included this work. We submitted the appropriate paperwork to the township even thou the state have given us permission and we don't have to have town approval. There is a set date for the township to respond and they have not. The cost is below the bid threshold, the board doesn't have to vote on it but Dr. Zoeller put it on the agenda anyway. Entire project \$28,300.00. Current cargo containers \$3,700.-\$4,000. Per year to rent.

President Leakas asks what condition the storage containers are in.

Mr. Woods responded not great, you have rust, mold.

Dr. Zoeller added that we will save that \$3,700-\$4,000 per year. It will take up less than the current footprints of the current containers. Conduit will be run so that in the future electric could be run to the unit. Overhead with garbage trucks could take out overhead wires.

Mrs. Judge Cravello asked if it was one floor, or could you store things in the top, be utilized.

The consensus was that yes could do that.

President Leakas explained the long range facilities plan.

Dr. Zoeller- explained that he would like to take the current supply room and put it in the upper boiler room that is now cleared out. In the current supply room we can convert that into a small group instruction room maybe a small music room. A discussion regarding the room followed.

The other item in the long range facilities plan involves the electrical panels that still have the old fuses. With leftover referendum money we are looking to update the rest of the electrical. Now, we have our electrical contractor that can assess all of the electric and give us a report that says this needs to be done now, this can wait. Then when we know how much money we have we can decide what to do. Electrical was stated in the referendum so it is ok to use leftover money for that. The fuses are inspected each year but they are antiquated and need to be replaced. The transformer is also too small to handle the new load as we become more technology dependent. So we start with the fuses. This work needs to get done. Discussion followed on the electric. What is here now is not a danger to the students.

Mr. Scully asked about the workshops. Nine are at a cost, as a board and administration we want the faculty and staff to go to workshops, but add in the cost of substitutes where is the money coming from and what do the students and district get out of these workshops.

Dr. Zoeller stated that some of the money comes from Grants, that money is used first. It starts with Mrs. Hurd or Mr. Cannici they are the first ones to sign off. We look at the workshops, the content, the value that the district will get out of it, good provider. They have to write a report to us on the workshop and implement what they have learned in their classrooms. We had a grievance last year for one that we denied last year, because it didn't meet the validity of going. Dr. Zoeller believes that the substitute money comes out of the operational side of the budget.

Mrs. Judge Cravello asked if it was a contracted event.

Dr. Zoeller yes it is in the contact that they can go to workshops.

VII. Principal's Report- Mr. Cannici reported the following:

- Parent Teacher Conferences will be held on Monday November 21st and Tuesday November 22nd. Conference sessions on Monday will be 1:30-3:00 P.M. and 6:30-9:00 P.M. The session on Tuesday will be 1:30-3:00 P.M.

- Reminder to all parents that next week (Monday-Wednesday) is shortened session days. Dismissal is at 12:41 P.M.
- School is closed on Thursday, November 24th and Friday, November 25th for the Thanksgiving recess. He wished all our Midland families a very Happy Thanksgiving.
- PTA Holiday Sale on December 8th and 9th.
- Three Midland School Teachers were recognized at the NJEA Convention for the Frederick L Hip Award, Family Math Nights. Ms. Leccese, Ms. Hanczaryk, and Ms. Esposito. Their plaque is hanging in the hallway across from the main office.
Mrs. Lauerman asked Mr. Cannici what is the change to the conferences.
Mr. Cannici explained that there were complaints that they didn't have enough time for conferences. What was decided was if there was a child that was failing or not doing well they would get a schedule conference. All parents could have a conference but they wanted to focus on the parents that need the extra time first.
- **PTA Report**-Mrs. Kral- Dec 3rd Breakfast w Santa. Dec 23 holiday brunch at school. Dec 7-9 Holiday sale, Jan 28th Wrestling Event, Big fundraiser tomorrow night chili cook-off, apple pie contest and kids cookie. PD vs FD, American Legion vs. Knights of Columbus. A discussion followed regarding the working of the Chili night. Mrs. Judge Cravello- asked if the holiday sale would be open to the public. The consensus was the 7th would be open to the parents.

VIII. Director of Curriculum and Instruction Report Mrs. Hurd reported the following:

- P.D. for teachers, a lot of them go through her office, which she reviews. Right now she is looking for science. Any Demarest workshops would be Northern Valley, they were selected last spring.
- Curriculum currently in the middle of grades ELA 1-2, November 30th everyone coming back, December 7th is 3-4-5 ELA . Art will begin in January. Minors don't take as long, November is tough because of the days off and then each school district has parent/teacher conferences at different times. Will pick up in January with more.
- Wednesday November 9th Mrs. Hurd met with Hackensack and Maywood to begin discussing the NGSS alignment in grades K-5. She will be attending a workshop in Trenton on Friday, November 18th, which will focus on how we can fuse the model curriculum into our local curricula. Science teachers are attending various workshops as well, focusing on NGSS.
- PARCC testing window March 27-May 19
- NJASK Testing Wednesday May 31st Science 4-8 paper and pencil.
Mrs. Judge Cravello asked how will the parents know when these dates.
Mrs. Hurd stated the initial dates have been given out, once we have a calendar we will inform the parents.

IX. Building and Grounds Supervisor's Report Mr. Woods Reported the following:

- Fire Alarm system passed inspection
- Bathroom project has been completed
- Door project completed
- Under way with sidewalk project
- **Lastly, next week I will be getting married, so in my absence please contact Mr. Cannici or Dr. Zoeller.**
- **Annual tree lighting- old lights are still on the tree when he gets back he will address the tree.**

Dr. Zoeller along with members of the Board and public congratulated Mr. Woods on his upcoming wedding.

X. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers' list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals). The public is reminded that their remarks are being recorded.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Each speaker's statement will be limited to five (5) minutes in duration. The Public Forum will be limited to one (1) hour in duration.

Motion by Mrs. Lauerman, seconded by Mr. Allos, to open public comment at 8:35 P.M.

Roll Call 6-0

Motion Carried

Mr. Seymour Marinus St. - Thanked Dr. Zoeller for his letter in the Our Town. He respectfully stands by many of the positions in his letter; however, Dr. Zoeller's letter has shown him that in some of the positions he may have been a little too eager to have his option stated and under informed. In order for everyone to work together and constructively solve problems He does believe that this kind of public dialog is exactly what this town needs; to provide full transparency and education he has advocated for however; he does intend in the future to reach out to Dr. Zoeller directly next time, before he shoots from the hip. He also wanted to congratulate the winners. It's more important to recognize, while he can and always will take um bridge at some of the positons people will take never been a time nor should be that he fails to recognize the sacrifice and dedication, and the respect I have for each of you, and each of the candidates. You deal with a job that is extremely complex, especially you Dr. Zoeller even for intelligent people to understand; when every you make a mistake you are on the line. He congratulated losing candidates as well as Mr. Scully for his service. Greatly respects the board, will be an adversary and will not always agree, but respects.

On the electrical he believes it would not be referendum money and now you are saying it will come out of referendum money.

Dr. Zoeller He believes there will be some money for left for electrical, certainly not enough to provide air conditioning. Maybe some of the electrical panel work.

Mrs. Judge Cravello- asked everyone prior to coming forward reach out to administration. Go through the chain of the command. If at that point if you don't like what you heard then come to the board. She thanked Mr. Seymour for his statement.

Mrs. Lauerman added the board should not be the first contact.

President Leakas added that when you bring a question to the board we may need to research it prior to giving you a response.

Mr. Seymour believes the big challenge is time. The issues are not simple. Need a better method of communication. Challenge for every community and governing body.

Mr. Trawinski Forest Pl.- Thanked the administration and the board for their congratulation's. He questioned the electrical system. 2001 was when the transformer was purchased, he believes it is

owned by PSEG- any upgrades they may have to pay for it. He has channels with Public Service and the former electrician.

Shed, will it have ventilation great idea- everything going green use solar, vent roof.

Referendum the roof warranty written was it for 15 or 20 years. He believed it was promised 25 year. He knows the one company that came in offered a 30 year warranty. He asked to have that checked and not only on the new roof but the old areas too.

Dr. Zoeller stated the district has a certificate for that piece. He has to research the number of years.

Mr. Trawinski- lighting detector what is the status on that.

Dr. Zoeller spoke to Mr. Davidson both he and Mr. Woods have been talking to vendors for a network system so that they all talk so that would increase the awareness time. He would like to see it done in the spring or summer.

President Leakas especially in the summer with camp down at Carlock.

Mr. Trawinski read an article in the paper and he respectfully disagrees with the science book issue.

The kids have pamphlets and still no books.

Dr. Zoeller reiterated to Mr. Trawinski that they met on this subject, they are not available. The teacher is not recommending a book. They discussed that at a meeting Mr. Trawinski attended in April or May of last year. Books were requested when Mr. McDonald was here in the district; New Jersey has been reviewing the standards since then so books were put on hold. They may go with an online project. No company has a fully aligned textbook series with instructional materials.

Mrs. Judge Cravello asked because books are not in compliance with the standards, the teacher is handing out packets. She is doing this until she gets a publication.

Dr. Zoeller stated she is creating her own supplemental packets until a publication.

Mrs. Hurd interjected; it is not going in the direction of books. It is going with kits, hands on. It makes it more difficult. That's why Mrs. Hurd has them going to workshops. Maywood and Hackensack feel the same way, they may do a trial of a kit.

President Leakas high school is all online.

Mrs. Judge Cravello is that the direction.

Dr. Zoeller added all of our middle school teachers have lap tops in their classrooms. We are tied to a book that is not where he thinks this is going.

Mrs. Lauerman stated that her nephews take home the laptops, instead of a workbook.

Mr. Trawinski whatever it is something has to come through as a consistent thing.

Dr. Zoeller responded that she doesn't want to scan everything. While he observed her, kits were on the computer. The program that he saw is great. That's why we are looking into Google docs. That will allow access from wherever you are. Kids are getting good instruction, scores are outstanding.

Mrs. Verhasselt Forest Pl. inquired about the workshop Mr. Woods was attending, what benefit this workshop will give us.

Dr. Zoeller explained that all employees have contractual items they go to. Mr. Woods asked to go to this one. It is completely under his job classification.

Mr. Woods explained in detail the topics covered in the workshop geared towards existing facilities managers.

Mrs. Verhasselt then asked about the riding tractor that is equipped with a mulcher.

Mr. Woods stated that the ride on tractor was purchased at Home Depot and not designed for this size property, but for home use. It is no longer viable. Prior to his arrival it was replaced with a bigger model, a Toro, but does not have the attachments needed.

Mrs. Verhasselt asked what still have to be done with the fire alarm system.

Mr. Woods explained that the code has changed so there are some places that now need to be covered and so we now have a five year plan.

Mrs. Verhasselt stated she works with the state science board. There will not be a book; it is going in another direction. No textbook company that will do that since each state has their own standards.

Mrs. Judge Cravello interjected to Mrs. Verhasselt that she should speak with Mrs. Hurd.
Mrs. Verhasselt responded that she and Mrs. Hurd have already spoken about the books and some workshops that don't cost any money and over the summer.
Dr. Zoeller added that we did host a workshop here at Midland.

Mrs. Muller Forest Pl. - questions F7. She is on the planning board and this item never came to their attention. Asked where it went.

Mr. Woods stated he submitted the paperwork to the building dept. It was sent via email.
Mrs. Muller added it needs to be changed to the building dept. and not reference the planning board.
Mrs. Judge Cravello questioned would it have gone to the planning board if the building dept. approve it.

Mr. Woods stated he did attempt to reach out to a gentleman with the planning board, but has received no response. Both in calls and emails.

Dr. Zoeller stated the language will be changed to reflect the building dept. in the minutes.
It's a curtesy resolution it is under the bid threshold.

Mr. Trawinski Forest Pl. It shouldn't be there because there was no comment stated if you didn't need the approval from the town why bring it up.

Dr. Zoeller explained it was for review and comment only. It will be permitted by the town. The state does it directly. A discussion continued regarding land use, construction.

Mr. Trawinski Forest Pl- The tractor which cost \$26,000. It was made very clear to him that they bought a very expensive tractor.

Mrs. Judge Cravello did remember talking about it but doesn't remember what we purchased. We did purchase one.

Mr. Woods stated that the one purchased absolutely did not cost \$26,000, and it does not do what he needs it to do.

Motion by Mrs. Lauerman, second by Mr. Allos, to close public comment at 9:20 P.M.

Roll Call 6-0

Motion Carried

XI. Items for Board Action-Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

ROUTINE MATTERS RESOLUTIONS R1-R8

POLICY #0168- APPROVALS OF BOARD MINUTES

R1. RESOLVED: that the Rochelle Park Board of Education approves the minutes of the following meetings:

October 13, 2016 Regular Meeting & Executive Session

Motion by Mrs. Abraham, second by Mr. Allos,

Roll Call 5-0

Motion Carried

POLICY#5200 ATTENDANCE

R2. RESOLVED: that the Board of Education approves the attendance report for the month of October 2016 as listed:

Enrollment

Left

Entered

Midland School	499	1-3 rd Grade	1-Kndg
Hackensack H.S.	127	1-Kndg	1-PK
Academies/Technical Schools	14		
Totals	640		

Pupil Attendance

Possible Days	8970
Days Present	8687
Days Absent	283
% Present	96.8%
% Absent	3.2%

Teacher Attendance

Possible Days	950
Days Present	914
Days Absent	36
% Present	96.2%
% Absent	3.8%

Motion by Mrs. Abraham, second by Mr. Allos,
Roll Call 5-0
Motion Carried

POLICY #8420 EMERGENCY & CRISIS SITUATIONS

R3. RESOLVED: that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of October 2016 for the Rochelle Park School District.

Fire Drill October 19, 2016
Security Drill October 28, 2016

Motion by Mrs. Abraham, second by Mr. Allos,
Roll Call 5-0
Motion Carried

POLICY #5512.01 HARRASSMENT INTIMIDATION AND BULLYING

R4. RESOLVED: that the Rochelle Park Board of Education approves the following HIB Report for October 2016 on behalf of the Rochelle Park School District.

October 2016

Reported Cases: 0
Number of Cases open: 0
Number of Cases closed: 1
Number of Incidents determined to be HIB:1

Motion by Mrs. Abraham, second by Mr. Allos,
Roll Call 5-0
Motion Carried

POLICY #2340 – FIELD TRIPS

R5. RESOLVED: on the recommendation of the Superintendent, the Board of Education approve the following field trip request:

Mr. Grossman, Mrs. Rainone, and Mr. Van Hassel to accompany the 8th graders to the state house in Trenton on March 30, 2017 at a cost of \$7.00 per student to be borne by the parents.

Mrs. Cahill, Mrs. Gutkowski, and Ms. Kim to accompany the 2nd Graders to see “Charlotte’s Web” in Montclair on May 10, 2017 at a cost per student of \$19.00 to be borne by the parents.

Mrs. Weiner, Mrs. Fletcher, Dr. Sacco, Mrs. Fuchs, and a CST member to accompany the Chorus 4-8 to the Chateau on December 8, 2016 for a performance, the cost of the bus will be paid for by the district.

Motion by Mrs. Abraham, second by Mr. Allos,
Roll Call 5-0
Motion Carried

R6. RESOLVED: that the Board of Education accepts a grant from Rutgers Eagleton Institute of Politics in the amount of \$350.00 for the purpose of offsetting the cost of transportation for the 8th Grade Trip to Trenton.

Motion by Mrs. Abraham, second by Mr. Allos,
Roll Call 5-0
Motion Carried

R7. RESOLVED: that the Board of Education accepts the report and acknowledges the public presentation made by the Curriculum Director at the October 13, 2016 public meeting regarding the 2016 District Assessment Report for both PARCC and NJ ASK scores in Science Grades 4 & 8.

Motion by Mrs. Abraham, second by Mr. Allos,
Roll Call 5-0
Motion Carried

POLICY #0130 BYLAWS & POLICIES

R8. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the second reading and adoption of the following Policies and Regulations:

Policies

- 1220 Employment of Chief School Administrator
- 1310 Employment of School Business Administrator/Board Secretary
- 1631 Residency Requirement or Person holding School District Office, Employment, or Position
- 3111 Creating Positions
- 3124 Employment Contract
- 3125.2 Employment of Substitute Teachers
- 3126 District Mentoring Program
- 3141 Resignation
- 3144 Certification of Tenure Charges
- 3159 Teaching Staff Member/School District Reporting Responsibilities
- 3231 Outside Employment as Athletic Coach
- 3125 Employment of Teaching Staff Members
- 3240 Professional Development for Teachers and School Leaders
- 4159 Support Staff Member/School District Reporting Responsibilities
- 5305 Health Services Personnel
- 5339 Screening For Dyslexia
- 5350 Student Suicide Prevention
- 7481 Unmanned Aircraft Systems (UAS also known as DRONES)
- 8441 Care of Injured and Ill Persons
- 8630 Bus Driver/Bus Aide Responsibility
- 9541 Student Teachers/Interns

Regulations

R1330 Evaluation of School Business Administrator
R1400 Job Descriptions
R3126 District Mentoring Program
R3144 Certification of Tenure Charges
R3240 Professional Development for Teachers and School Leaders
R5330 Administration of Medication
R5350 Student Suicide
R8441 Care of Injured and Ill Persons
R8630 Emergency School Bus Procedures

Motion by Mrs. Abraham, second by Mr. Allos,
Roll Call 5-0
Motion Carried

PERSONNEL RESOLUTIONS P1-P6

POLICY #4125 EMPLOYMENT OF SUPPORT STAFF MEMBERS

***P1. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approve the following list of substitute Latchkey personnel for the 2016-2017 school year at a rate of \$22.00 per hour:

Leslie Barrios

Motion by Mr. Allos, second by Mrs. Lauerman,
Roll Call 5-0
Motion Carried

P2. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the following individuals that attended a workshop on October 10, 2016 for the time they were at the workshop at their hourly rate of \$19.30/hour to be adjusted upon the settlement of the 2016-2017 district contract.

Krista Fuchs	Debbie Pallouras
Nancy D'Addezio-Gomez	Angela Scarpa
Colleen Gerber	Mariuxi Zambrano
Bernadette Holzmann	

Motion by Mr. Allos, second by Mrs. Lauerman,
Roll Call 5-0
Motion Carried

P3. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approve the following individuals to the list of Home Instructors salary to be determined upon the settlement of the 2016-2017 district contract.

Elaine Rainone

Motion by Mr. Allos, second by Mrs. Lauerman,
Roll Call 5-0
Motion Carried

POLICY #3240 – PROFESSIONAL DEVELOPMENT

***P4. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences:

Ms. Sherry, Mr. Stack, and Mrs. Roskowinski to attend “Implementing the NGSS teaching approaches and content grades K-5” on November 29, 2016 in Montclair at a cost to the district of \$150.00 each for registration.

Mr. Cannici and Mrs. Kobylarz to attend “Affirmative Action Updates and new Legal Rulings” on December 19, 2016, location TBD at no cost to the district for registration.

Mrs. Cherello and Mrs. Oliver to attend “Designing Effective Conference, and Strategy Groups (K-5)” on February 28, 2017 in Demarest at a cost to the district of \$185.00 for each registration.

Ms. Sherry to attend “Informational Writing Addressing NJSLs shifts” in Northern Valley at a cost to the district of \$185.00 for registration.

Mrs. Roskowinski and Mr. Stack to attend “NGSS Beyond the Basics K-4” in Montclair on December 1, 2016 at a cost to the district of \$150.00 per registration.

Ms. Esposito to attend “Response to Intervention: Practical Strategies for Intervening with Students Before they Fall too far behind in MATH (1-5)” on January 5, 2017 at a cost to the district of \$245.00 for registration.

Ms. Esposito to attend “The World in our Classroom! Using Virtual and Augmented Reality to Enhance Teaching and Learning” on March 10, 2017 at a cost to the district of \$159.00 for registration.

Mrs. Calderone to attend “Informational Writing: Addressing NJSLs Shifts K-5” in Demarest on January 26, 2017 at a cost to the district of \$185.00 for registration.

Ms. Leccese to attend “Differentiated Mathematics Instruction for the 3-8 Classroom” in Mahwah on December 16, 2016 at a cost of \$149.00 to the district for registration.

Mr. Kevin Woods to attend “Facilities Management Techniques” in Saddle Brook on January 24-25, 2017 at a cost of \$399.00 to the district for registration.

Motion by Mr. Allos, second by Mrs. Lauerman,
Roll Call 5-0
Motion Carried

POLICY#3141 RESIGNATION

P5. RESOLVED: on the recommendation of the Superintendent, the Board of Education accepts the resignation of Ray Soff Jr. as a Cafeteria/Playground Aide in charge and Latchkey homework helper effective October 18, 2016. We wish him much luck and success in the future.

Motion by Mr. Allos, second by Mrs. Lauerman,
Roll Call 5-0
Motion Carried

POLICY#4111- HIRING CERTIFIED PERSONNEL

***P6. RESOLVED,** that applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring for the following individual for the reason indicated and on the recommendation of the Superintendent that the Board of Education appoint Jessica Di Cori to the position of Emergency Certification Learning Disabled Teacher Consultant (LDTTC) for the period of January 1, 2017 or a mutual agreed to date until June 30, 2017 on MA+15, Step 7 at a salary to be determined upon settlement of the master contract for 2016-2017.

Motion by Mr. Allos, second by Mrs. Lauerman,
Roll Call 5-0
Motion Carried

FINANCE AND INSURANCE-RESOLUTIONS F1-F9

POLICY #6460 PAYMENT OF GOODS AND SERVICES

F1. RESOLVED: that the Rochelle Park Board of Education approve the November, 2016 Bill List as approved by the Finance Committee, attached and listed below:

10 – General Fund	\$1,030,505.43
20- Federal Grants	\$25,361.74
30 – Referendum Account	\$6,257.79
60 – Cafeteria	\$25,436.44
61 – Afterschool Program	\$15,724.87
TOTAL PAYMENTS FOR November	
TOTAL DISBURSEMENTS	\$1,103,286.27

ATTACHEMENT

Motion by Mrs. Lauerman, second by Mrs. Judge Cravello,
Roll Call 5-0
Motion Carried

POLICY #6820 FINANCIAL REPORTS

Monthly Budgetary Line Item Status Certifications

F2. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certified that pursuant to NJAC 6A:23-2.11 9c) 3, as of October 31, 2016, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11 (a): and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

Motion by Mrs. Lauerman, second by Mrs. Judge Cravello,
Roll Call 5-0
Motion Carried

Secretary & Treasurer’s Reports

F3. RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary’s and Treasurer’s Financial Reports for the month of October 2016.

Motion by Mrs. Lauerman, second by Mrs. Judge Cravello,
 Roll Call 5-0
 Motion Carried

F4.Approval of October Payroll – that the Board approve the payroll for October as follows:

Payroll

Month October

Fund	Gross Payroll	Employer Share of Social Security	Employer DCRP Contribution	Total Payroll Expense
Fund 10	470,467.62	5,158.24	535.75	476,161.61
Fund 20	3,236.30	-		3,236.30
Fund 61	13,134.42	1,004.78		14,139.20
				-
Total	\$ 486,838.34	\$ 6,163.02	\$ 535.75	493,537.11

Motion by Mrs. Lauerman, second by Mrs. Judge Cravello,
 Roll Call 5-0
 Motion Carried

Transfers

F5. RESOLVED, that the Rochelle Park Board of Education approves the line item transfers for October 2016. **Attached**

Motion by Mrs. Lauerman, second by Mrs. Judge Cravello,
 Roll Call 5-0
 Motion Carried

POLICY#6660- STUDENT ACTIVITY FUND

F6. RESOLVED: that the Rochelle Park Board of Education accept the Student Activity Fund Financial Reports for the month of October 2016.

ATTACHMENT

Motion by Mrs. Lauerman, second by Mrs. Judge Cravello,
 Roll Call 5-0
 Motion Carried

F7. WHEREAS, the Rochelle Park Board of Education at the August 25, 2016 Board meeting amended its Long-Range Facilities Plan to include a “new utility shed installation” project; and
WHEREAS, the project was submitted to the State of New Jersey on September 20, 2016 for review and approval; and
WHEREAS, the project was submitted to the Rochelle Park Building Department on September 20, 2016 for review and comment; and
WHEREAS, the Rochelle Park Building Department filed no comments and/or objections with the State of New Jersey; and
WHEREAS, the State of New Jersey has now approved the project;
NOW, THEREFORE, BE IT RESOLVED, that the Board authorizes the Superintendent of Schools and Business Administrator to issue purchase orders to the lowest quotes for the two portions of the project as follows:
Utility Shed: Florham Park Hardware & Sheds - \$11,300
Site prep and concrete pad: Kelly Donahue Contracting, Inc. - \$17,000

Motion by Mrs. Lauerman, second by Mrs. Judge Cravello,
Roll Call 5-0
Motion Carried

F8. WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) and Centralpack Engineering Corporation (hereinafter referred to as “Centralpack”) were parties to an agreement for the Infrastructure Upgrade/Boiler and Heating Replacement and Sprinkler Upgrade Project at Midland School (hereinafter referred to as “Project”); and

WHEREAS, the Project is fully completed, with all payments having been approved and issued to Centralpack; and

WHEREAS, Change Order No. 001 was executed by the prior business administrator in advance of construction to amend shop drawings to the classroom ventilator units to a newer model that also included DX coils for accommodation of future air conditioning; and

WHEREAS, pursuant N.J.A.C. 5:30-11.5, a governing body is to pass a resolution authorizing a written amendment to a contract covering the changes to be made; and

WHEREAS, the authorization of Change Order No. 001 does not change the contract sum, which has been paid in full by the Board.

NOW, THEREFORE, BE IT RESOLVED, that the Board ratifies the actions of the previous business administrator and hereby approves Change Order No. 001 which allowed Centralpack to perform the additional work for the Project.

Motion by Mrs. Lauerman, second by Mrs. Judge Cravello,
Roll Call 5-0
Motion Carried

F9. RESOLVED: upon the recommendations of the Superintendent of Schools, the Board of Education grants approval to proceed with the development and submission of plans to (1) continue with electrical upgrades at the Midland School; and (2) with the conversion of Supply Room 124 into a new dual purpose small group instructional room and/or musical practice room.
Whereas, much of the electrical infrastructure at the Midland School is still in need of upgrade or replacement, and;
Whereas, there exists a need to continue to create small group instructional spaces within the Midland School facility; now therefore be it,

Resolved that the Rochelle Park Board of Education authorizes the design firm Environetics to proceed with surveys, development and submission of plans, and updating the district Long-Range Facilities Plan according to the attached proposals.

Motion by Mrs. Lauerman, second by Mrs. Judge Cravello,
Roll Call 5-0
Motion Carried

IX. Reports-Community Action Items

2016 Year

Buildings & Grounds- Mrs. Abraham- met on November 3rd, discussed various items including the sidewalk project. Committee's next meeting is February 4, 2017. Mrs. Abraham wished Kevin the best of luck on his upcoming wedding.

Business, Finance, and Transportation- Mrs. Leakas- committee met on November 3rd. Discussed the tentative budget calendar. Current year budget status good. Auditor will give the audit report at next month's meeting.

Curriculum, Instruction, and Assessment - Mrs. Hurd covered this in her report, the committee's next meeting is in two weeks.

Legislative and Policy- Mrs. Judge Cravello- congratulated Mr. Trawinski. Updated the board on Legislative items being addressed by the New Jersey Legislators, one piece is addressing the reimbursement of funds for lead testing.

Dr. Zoeller explained that the district has to test for lead even though we had done it with in new piping we just did. They are now requiring us to do a more intensive test.

Mrs. Cravello Another is to incorporate the events of 9-11 into the social studies curriculum, thanked Mr. Cannici for including 9-11 events already.

Personnel/Negotiations/ Staff Relations- Mr. Allos- no report.

Special Education- will meet in 2 weeks.

Technology- Mrs. Lauerman- nothing to report.

NJSBA- BCSBA- Mrs. Judge Cravello- Mentioned 3'Rs training for new and not so new board member training. She offered the paperwork to Mr. Trawinski. She thanked everyone for reaching out to her when her husband had a medical issue. Happy Thanksgiving

Municipality- Mr. Allos- no report.

Community- Mrs. Leakas- Township Tree lighting December 2nd. Basketball available once again.

Joint Boards- Mrs. Leakas- listed important dates at the High School. Three students were inducted into the National Junior Society at the High School, unfortunately it was tonight. Congratulations to Samantha Ang, Nisha Patel, and Mighdalia Barrio. Dr. Zoeller did send letters to the students.

XII. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers' list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals). The public is reminded that their remarks are being recorded.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Each speaker's statement will be limited to five (5) minutes in duration. The Public Forum will be limited to one (1) hour in duration.

Motion by Mrs. Lauerman, seconded by Mrs. Judge Cravello, to open public comment at 9:31P.M.
Roll Call 5-0
Motion Carried

No comments by public

Motion by Mr. Allos, seconded by Mrs. Lauerman, to close public comment at 9:32 P.M.
Roll Call 5-0
Motion Carried

XI. Announcements

The next Regular Meetings will be held on Thursday, December 8, 2016 at 7:30 P.M. in the Multi-Purpose Room, Executive Meeting at 7:00 P.M. if needed.

XI. Executive Session Announcement (Not Needed)

XII. Additional Motions:

Based on the result of conversations held by the Board in Executive Session, additional resolutions may be introduced and approved at this time.

XIII. Adjournment

Motion by Mr. Allos, seconded by Mrs. Lauerman, to adjourn meeting at 9:33 P.M.
Roll Call 5-0
Motion Carried